

	Address	City	State/Province	Zip Code	Country
--	---------	------	----------------	----------	---------

The Speaker will deliver a speech, presentation, or specific information to members of the College community Event on the Event Date as further described in Section 1 (the "Event Details"), and Speaker and the College agree to the following terms and conditions with respect to the Event:

1.	EVENT DETAILS:
TOPIC/SPEECH TITLE:	
EVENT DATE(S):	
START TIME:	
END TIME:	
EVENT LOCATION:	



5. PAYMENT TERMS		
College will pay Speaker the following fee amount and any pre-approved reimbursable expenses, submitted Event and any materials provided by the Speaker under this Agreement.		
<i>College to complete subsections A, B, and C below:</i>		
A.	Fee/Stipend:	
B.	List Reimbursable Expenses:	
C.	Reimbursable Expenses Not to Exceed Amount:	



17. Execution and Transmittal of Agreement. This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. The parties agree that the electronic signature of a party (or, if applicable, S original signature of such party and will be effective to bind such party to this Agreement. A signed copy of this Agreement transmitted by facsimile, email, or other means of electronic transmission will be deemed to have the same legal effect as delivery of an original executed copy of this Agreement.

College and Speaker have executed this Agreement as of the Effective Date first above written.

Speaker	Trustees of the College of the Holy Cross
X	X
(Please type above)	
(Please type above)	Authorized Signatory's Date